Book	Policy Manual
Section	200 Pupils
Title	Enrollment of Students
Code	200
Status	Draft

Authority

The district shall enroll school age students eligible to attend district schools, in accordance with applicable laws and regulations, Board policy and administrative regulations.[1][2][3][4][5][6]

Definitions

School age shall be defined as the period from the earliest admission age for the district's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.[1][7]

District of residence shall be defined as the school district in which a student's parents/guardians reside.[2][3]

Guidelines

School age resident students and eligible nonresident students shall be entitled to attend district schools.[1][2][3][6][8][9]

The district shall not enroll a student until the parent/guardian has submitted proof of the student's age, residence, and immunizations and a completed Parental Registration Statement, as required by law and regulations.[1][2][3][10][11][12][13]

The district shall administer a home language survey to all students enrolling in district schools for the first time.[3][14]

The district shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application.[3]

The district shall immediately enroll students experiencing homelessness, foster care and other forms of educational instability, even if the student or parent/guardian is unable to produce the required documents, in accordance with Board policy, law and regulation.[5][13]

The district shall not inquire about the immigration status of a student as part of the enrollment process.[3]

Enrollment requirements and administrative regulations shall apply to nonresident students approved to attend district schools, in accordance with Board policy.[9]

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's enrollment policy by publishing such policy in the student handbook, parent newsletters, district website and other efficient methods.[4]

The Superintendent or designee shall develop and disseminate administrative regulations for the enrollment of eligible students in district schools.

Legal

1. 24 P.S. 1301

2. 24 P.S. 1302

3. 22 PA Code 11.11

4. 22 PA Code 11.41

5. 24 P.S. 1331.1

6. 24 P.S. 1302.1

7. 22 PA Code 11.12

8. 22 PA Code 12.1

9. Pol. 202

10. 24 P.S. 1303a

11. 24 P.S. 1304-A

12. Pol. 203

13. Pol. 216.1

14. Pol. 138

15. Pol. 251

Pol. 201