

West Allegheny School District Career Guidance Service Activities

Student Awareness

Grade	Intervention/ Program/Events	Stakeholder Delivering	Data Used Success Indicator	Timeframe
K	Cassie's House Maze	Counselor & Teacher	Completion of assignment in Canvas	Winter
K	Saving Money/Color the Pig	Counselor & Teacher	Completion of assignment in Canvas	Winter
1	Jobs I Can Do	Counselor & Teacher	Completion of assignment in Canvas	Winter
1	Pet Watcher	Counselor & Teacher	Completion of assignment in Canvas	Winter
2	Sweet O Donut Shop	Counselor & Teacher	Completion of assignment in Canvas	Winter
2	Decision Tree	Counselor & Teacher	Completion of assignment in Canvas	Winter
3	Money Tracker	Counselor & Teacher	Completion of assignment in Canvas	Winter
3	Money Vocab Word Search	Counselor & Teacher	Completion of assignment in Canvas	Winter
3	How Would You Pay?	Counselor & Teacher	Completion of assignment in Canvas	Winter
4	Entrepreneur Characteristics	Counselor & Teacher	Completion of assignment in Canvas	Winter
4	Advertise Your Business	Counselor & Teacher	Completion of assignment in Canvas	Winter
4	Hot Dog Stand	Counselor & Teacher	Completion of assignment in Canvas	Winter
4	Problem Solver	Counselor & Teacher	Completion of assignment in Canvas	Winter
5	Be an Engineer	Counselor & Teacher	Completion of assignment in Canvas	Winter
5	Career Quest	Counselor & Teacher	Completion of assignment in Canvas	Winter
5	Career Escape Room	Counselor & Teacher	I Escaped Certificate	Winter
5	What is Your Code?	Counselor & Teacher	Completion of assignment in Canvas	Winter
5	Career Capstone Slide	Counselor & Teacher	Completion of assignment in Canvas	Winter
5	Career Project Reflection	Counselor & Teacher	Completion of assignment in Canvas	Winter

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5	Adopt-A-Pilot Program	Industry Professional	Various worksheets and project materials; certificate of completion	May
6-8	Career Scavenger Hunt	Counselor	Student Completion of Program	All year
6-8	Pathful Explore Lessons	Counselor & Teacher	Completion of assignment in Canvas	Winter
7	Parkway CTC Presentation	Counselors & CTC Staff	Google Form Completion	Fall
7	Parkway CTC Visit	Counselors & CTC Staff	Attendance Data Completion of assignment in Canvas	Winter
8	Virtual College Visits	Counselor & Post-Sec Institution	Attendance Data Completion of assignment in Canvas	Winter
8	Career Projects	Counselor & Teacher	Completion of assignment in Canvas	Winter/Spring
8	Career Project Presentations	Counselor & Teacher	Presentation to classmates	Spring
9-12	PACAC West Pittsburgh College Fair (evening)	Counselors	Attendance Data	Fall
9-12	Industry Based Learning Indicator	Counselors	Upload IBL results into electronic portfolio in Canvas	All year
9	Post-Secondary Institution Visit	Counselor & Post-Sec Institution	Attendance Data Completion of assignment in Canvas	Spring
9	Career Cluster Finder	Counselor	Naviance Data & Completion of assignment in Canvas	Winter
10-12	WA Career & College Fair	Counselors, Post-Sec Institution, & Industry Partners	Attendance Data	Fall
10	Post-Secondary Institution Visit	Counselor & Post-Sec Institution	Attendance Data Completion of assignment in Canvas	Winter
10	Strengths Explorer	Counselor	Naviance Data & Completion of assignment in Canvas	Winter

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10	Leadership Inventory	Counselor	Completion of assignment in Canvas	Spring
11	NACAC Pittsburgh National College Fair	Counselors	Attendance Data Completion of assignment in Canvas	February
11	Choosing Wisely: Academic Planning and Career & College Pathways	Counselors & Administrators	Career and College Interest Survey results & course selections in Skyward	Winter
11	Career Seminar Artifacts (CEW)	Counselor & Teacher	Completion of activities in Canvas	Quarter 2
12	Applying to Post-Secondary Institutions Presentation	Counselors	Attendance Data	Fall
12	FAFSA Presentation	Counselors	Attendance Data	Fall
12	NOCTI Exams	CTC Staff	Exam Scores	April/May
12	Parkway Graduation Ceremony	CTC Staff	Student completion of programs	May

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Parent Awareness

Intervention/ Program Events	Stakeholder Delivering	Data Used Success Indicator	Timeframe
Monthly Coffee & Conversations	Building Administrators & Superintendent	Attendance (virtual)	Monthly
Bi-weekly email newsletter	Building Administrators	Read receipt	Bi-weekly all year
New Student Orientations	Building Administrators & Staff	Attendance	August
Early College In High School (ECIHSA) Parent Info Sessions	HS Administrators & Counselors	Attendance	Fall, Winter, Spring
Elementary & Middle School Open Houses	Building Administrators & Staff	Attendance	September
High School Academics & Activities Fair	HS Staff, Administrators, & Industry Partners	Attendance	September
Financial Aid Awareness and Support	HS Counselors	Attendance and Parent Feedback	October
NCAA Night	HS Counselors	Attendance and Parent Feedback	October
Choosing Wisely Scheduling Launch	HS Administrators & Counselors	Attendance	January
Rising Freshman Scheduling Sessions (3)	MS/HS Administrators & Counselors	Attendance (in person & virtual)	January
ECIHSA-Dual Enrollment Parent Info Sessions	HS Administrators & Counselors	Attendance	January - April
FAFSA Sessions	HS Counselor & Post- Sec Institution	Attendance	February
Middle School Curriculum Night	Building Administrators	Attendance	May
Scheduling & Move Up Day Emails	HS Administrators & Counselors	Read receipt	May

West Allegheny School District Career Guidance Service Activities

Educator Awareness

Intervention/ Program Events	Stakeholder Delivering	Data Used Success Indicator	Timeframe
Weekly Communications	Administrators	Read receipt	Weekly all year
Welcome Back Professional Learning Days	Administrators	Attendance	August
Faculty Meetings	Varies depending on topic	Attendance & Participation	Monthly
School Counselor Classroom Lessons	HS Counselors	Feedback from faculty and participation in lessons	Monthly
Career Discussions/Scheduling	HS Teachers	Recommendations for future courses	January
Choosing Wisely Presentation	HS Administrators & Counselors	Attendance and feedback on Canvas survey	January
Post-secondary field trips	HS Counselors	Attendance and feedback on Canvas survey	Spring
Guidance Advisory Committee	Director of Special Projects & HS Guidance	Attendance and discussion/agenda topics	Spring