

WEST ALLEGHENY SD

K-12 Guidance Plan | 2024 - 2027

GUIDANCE PLAN PROFILE

PROFILE

LEA Name

West Allegheny SD

AUN

103029403

Address 1

PO Box 55

Address 2

City

Imperial

State

PA

Zip Code

15126

LEAD COUNSELOR

Lead Counselor Name

Tammy Adams

Lead Counselor Phone Number

7246955221

Extension

Lead Counselor Email
tadams@westasd.org

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Name
Dr Jerri Lynn Lippert

Chief School Administrator Phone Number
(724) 695-5211

Extension

Chief School Administrator Email
jlippert@westasd.org

GUIDANCE MISSION STATEMENT AND CTE PROGRAMS

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1. Enter your school's Guidance Services Mission Statement that reflects the school's mission and includes reference to the three domains (academic, career, social/emotional), and equity and access for all students (600 character limit).

The mission of the West Allegheny School District counseling program is to equitably support all students' academic, career, and social development. By partnering with students, parents, teachers, administrators, and community agencies, we strive to foster each student's ability to acquire and develop the necessary skills to transition to post-secondary goals and become productive members of a rapidly changing society.

2. Does your school offer PDE-approved Career and Technical Education (CTE) programs or send students to a Career and Technical Center (CTC) or to another school that offers PDE-approved CTE programs?

Yes

If a district, indicate the school/CTC your students attend to gain PDE-approved CTE instruction. If a CTC, list your member districts. (1000 character limit).

The District sends students to Parkway Career and Technical Center.

339.31 BOARD-APPROVED GUIDANCE PLAN

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3. Is your K-12 Guidance Plan approved by your School Board or Joint Operating Committee?

Yes

Enter date when last approved by Board/JOC.

2024-03-20

339.32(1) CAREER AND TECHNICAL CURRICULA

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4. Does your school provide career guidance services curriculum to assist all students with unbiased occupational and educational information necessary for realistic career planning?

The career guidance services curriculum should align to Career Education and Work Standards and evidence required by Future Ready PA Index. Curriculum should be available during Perkins and APE/339 compliance reviews.

Yes

5. Does your school maintain a monthly calendar or monthly listing of K-12 career guidance services offered, organized by domain (academic, career, social/emotional) and grade level? The calendar should include ongoing activities to assist all students (and their parents) with career planning to meet student needs and interests.

Yes

Upload Monthly Guidance Services Calendar/List (12 pages maximum)

WASD Monthly Guidance Services
Calendar.pdf

339.32(2) EDUCATIONAL CAREER PLAN

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6. Does your school/CTC guidance services action plan maintain written strategies for developing and sustaining an individual student career plan that addresses academic and technical preparation, postsecondary education, and training via individual and group counseling and assessment?

The student career plan should align to Career Education and Work Standards and evidence required by Future Ready PA Index. The Career Plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(3) OCCUPATIONAL INFORMATION

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7. Does your school maintain a listing of diverse external resources, organized by the Career Clusters, that includes topics such as career readiness, work-based learning experiences, and postsecondary and technical training options?

Yes

Upload List of Career Resources (13 pages maximum)

WASD Career Resources.pdf

339.32(4) CUMULATIVE RECORDS

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8. Does your school maintain a document showing major career guidance service goals and objectives that reflect a general big idea, followed by specific and measurable outcomes that use the data?

The document should include details on how guidance staff gather and utilize cumulative student data and records.

Yes

Upload career guidance service goals and objectives document (3 pages maximum).

Career Guidance Service Goals and
Objectives.pdf

339.32(5) ORIENTATION TO CAREER AND TECHNICAL OPTIONS

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9. Does your school maintain a listing of career guidance service activities (e.g. events, tours, and interventions) organized by grade level and focused on increasing awareness of career and technical education opportunities among all K-12 students, parents, educators, postsecondary, businesses, and community agency stakeholders?

Yes

Upload CTE career guidance services activities and opportunities documents (5 pages maximum).

WASD Career Guidance Services

Activities.pdf

339.32(6) CAREER PLACEMENT SERVICES

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10. Does your school provide career guidance services to all students that include provisions for the placement and transition from school to postsecondary work/college/military?

Yes

Upload career placement services document (3 pages maximum).

WASD Career Placement Services.pdf

339.32(7) CONSULTATION WITH TEACHERS AND ADMINISTRATORS

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11. Does your school maintain a delivery system that includes academic and career guidance curriculum, prevention and intervention for social/emotional development, and student planning and support?

The delivery system should reflect direct (face-to-face) and indirect (independent research) career guidance services organized by grade level as evidence that all students receive formal and informal career consultation with teachers and administrators.

Yes

Upload delivery system document (13 pages maximum).

WASD Guidance Delivery System.pdf

339.32(8) AND (9) STAKEHOLDER INVOLVEMENT

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12. Does your school maintain a career guidance service action planning chart or document that shows how each stakeholder group (students, parents, educators, postsecondary, businesses, community agencies) benefits from and/or assists with the delivery of guidance services?

Yes

a. Students

Students will participate in a curriculum focused on academic, career, & social skills that are necessary to make reasonable decisions regarding future planning. Students will also participate in individual student planning to develop goals related to their interests & abilities. Students will serve roles in mentoring other stakeholders by having opportunities to serve on an Advisory Council, mentoring peers, & sharing all aspects of their experiences with the various domain.

b. Parents

Parents will be informed of opportunities, standards, & options for their children so they can communicate these opportunities & help plan the future with their children, as well as be advocates for their children in the choices they make. Parents will be made aware of ongoing school counseling services throughout the students' school years and may be invited to serve on the advisory committee.

c. Postsecondary

Our district has dual and/or concurrent enrollment agreements with local colleges and universities which provides them a significantly reduced rate of tuition and the opportunity to accelerate their future goals. Representatives of numerous colleges & universities regularly visit West Allegheny High School to meet, inform, & collaborate with students who are interested in their institutions.

d. Educators

Teachers, administrators, & school board members will be asked to promote the beliefs & mission of the school counseling program. Educators will accomplish this through classroom instruction, meetings with parents, students, & community members as well as attending and participating in programs developed by the school counseling department. Educators may have the opportunity to participate on the advisory council.

e. Businesses

Through contributions to the West Allegheny School District local businesses can have a direct effect on the development of the future workforce. Establishing harmonious relationships & communicating effectively will help maintain positive relationships which will be mutually beneficial. Selected partners will serve on an Advisory Board where they will contribute ideas, resources, and opportunities to enhance school counseling delivery services.

f. Community Agencies

The Community stakeholders will benefit from the school counseling program through collaboration & sharing of resources. Selected community members will serve on an Advisory Board where they will contribute ideas, resources & opportunities to enhance school counseling delivery services. Establishing harmonious relationships, informing the community about the school counseling program, communicating effectively & maintaining positive relationships with stakeholders are essential to the program.

13. Does your school conduct at least one career guidance services stakeholder group meeting per year and maintain minutes that show discussion of career and postsecondary planning, and career curriculum and assessment, along with details on how the discussion leads to action steps and solutions that enhance career guidance services?

The minutes should include a listing of all members of the stakeholder group with their name, job title, affiliation, and whether present or absent at the meeting. Agenda, minutes, and action plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(10) FOLLOW-UP STUDIES

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14. Does your school conduct follow-up studies to determine the effectiveness of your career guidance services curriculum that includes study results and how the information collected is utilized to improve career guidance services?

The follow-up study should be available during Perkins and APE/339 compliance reviews.

Yes

Describe one aspect of your follow-up study including the stakeholder group and number of responses, and indicate how the data collected was utilized to improve career guidance services (1000 character limit).

Each year, in the fall, a school counselor and district office administrator submit the previous year's graduating class rosters to Naviance to be included in the National Clearinghouse Data Report. Once generated in late October/early November, the data is used to determine the percentage of students who entered each category of post-secondary education, the readiness of the cohort, and how many past graduates have continued in their programs at that level. This data is then used to improve programming offerings and resources available to our students.

SIGNATURES AND ASSURANCES

ASSURANCE OF QUALITY AND ACCOUNTABILITY

Lead Counselor

Date

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator

Date